In chapter 12 and 13 we cover Project Procurement Management and Stakeholder Management. I have outlined some of the key topics you should cover in your studies. This list is by no means comprehensive for the quiz or the final exam, but a good starting point.

Chapter 12

* The 4 project management process within the Project Procurement Management process group, their definitions, inputs, tools, and outputs
* Fixed Price contracts: benefits and risks, when to use
* Cost Reimbursable contracts: benefits and risks, when to use
* Time & Materials contracts: benefits and risks, when to use
* Procurement Management Plan
  + Type of contract
  + Risks or constraints
  + Schedule/timeline
  + Things to be aware of for each vendor

Chapter 13

* The 4 project management process within the Project Stakeholder Management process group, their definitions, inputs, tools, and outputs
* Stakeholder classification
* Power/interest grid
* Engagement models:
  + Unaware
  + Resistant
  + Neutral
  + Supportive
  + Leading
* Stakeholder Register
  + Identification information
  + Assessment information
  + Stakeholder classification

Misc

* Closing documents
  + Summary of results
  + Hand off activities
  + Lessons learned
  + Update and archive documents
  + Formal approval